COLCHESTER BOARD OF EDUCATION
Policy Committee Meeting

Monday, March 3, 2025
2:30 PM
Board of Education Central Office

MINUTES

BOARD MEMBERS PRESENT : Donna Antonacci, Margo Gignac, and Stefanie Tracey-Calash.

ADMINISTRATION PRESENT : Superintendent Daniel P. Sullivan, III

OTHERS PRESENT : Executive Assistant to the Superintendent Alyssa Fratoni, Human Resources Coordinator Pauline Goetz

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2025 MAR -4 AM 9:35
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1. **MEETING OPENING**
   1.1. Call to Order
   D. Antonacci called the meeting to order at 2:39 PM

   1.2 Roll Call
   D.Antonacci and M.Gignac present.

2. **PUBLIC COMMENT**
   2.1. For Public Comments, please see Bylaw on Meeting Conduct
   None.

3. ***CONSENT AGENDA**
   3.1. *Approval of Policy Committee Meeting Minutes of February 10, 2025
   Motion by: M.Gignac
   Motion to approve
   Second: D.Antonacci
   Roll Call: All in favor
   Vote: Motion carried

4. ***PRIORITY DISCUSSION / ACTION ITEMS**
   4.1. *Discussion and Possible Action on Policy 1120 *Board of Education Meetings*
   The Committee waited to talk about Policy 1120 *Board of Education Meetings* until Committee Member S.Tracey-Calash arrived at the meeting.

Superintendent Sullivan left the meeting at 3:31P M
A.Fratoni left the meeting at 3:44 PM and returned at 3:47 PM

Motion by: M.Gignac
Motion to table Policy 1120 *Board of Education Meetings*
Second: S.Tracey-Calash
Roll Call: All in favor

Vote: Motion carried

4.2. *Discussion and Possible Action on Series 4000 Policies

The Committee discussed this first.

Human Resources Coordinator Pauline Goetz was brought into this meeting considering her role in the District and wanting her input.

Motion by: M.Gignac

Motion to remove 4118.011-F *Discrimination Complaint Form* and 4118.11-R *Discrimination Complaints - Administrative Regulations (Personnel).* These policies will go to the Full board for review of non-substantive changes at the next available regular meeting.

Second: D.Antonacci
Roll Call: All in favor
Vote: Motion carried

Superintendent Sillivan left the meeting at 2:45 PM and returned at 2:58 PM
S.Tracey-Calash arrived at 2:48 PM
M.Gignac left the meeting at 2:55 PM and returned at 3:07 PM

Motion by: M.Gignac

Motion to remove 4111.1 *Affirmative Action: Recruitment and Selection*, 4111.3 *Minority Recruitment Plan*, 4118.11 *Non-Discrimination Policy (Personnel)* and 4118.14 *Nondiscrimination on the Basis of Disabilities* and replace with Shipman version and number it 4118.11. These policies will go to the Full board for first read at the next available regular meeting.

Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

Motion by: M.Gignac

Motion to remove Policy 4111.2 *Vacancies.* This policy will go to the Full board for first read at the next available regular meeting.

Second: (name)
Roll Call: All in favor
Vote: Motion carried

The Committee set the next meeting date for Tuesday, March 11, 2025 at 4:00 PM

5. **ADJOURNMENT**

Motion by: D.Antonacci
Motion to adjourn.
Second: M.Gignac
Roll Call: All in favor
Vote: Motion carried

D.Antonacci adjourned the meeting at 4:17 PM

Respectfully submitted,

Alyssa Fratoni
Executive Assistant to the Superintendent